

MINUTES
Alvington Parish Council
Thursday, 4th September 2025

Present: Councillors: Heys, Macharg, Powell, Thompson .

Officers: Viktoriia Iemelianova (Clerk).

Members of the public.

1. ATTENDANCE

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Turner.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Turner.

2. DECLARATIONS OF INTEREST

- a) **To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None to declare.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider to approval** as a correct record the Extraordinary Council Meeting held on 29th June 2025
Proposed by Cllr Powell, seconded by Cllr Turner.
- c) **To consider to approval** as a correct record the minutes of the Council Meeting held on 5th July 2025.
Proposed by Cllr Thompson, seconded by Cllr Turner.
- d) **To consider** any questions arising from those minutes.
Alec requested a copy of the June report from planners re Bloomery court by email.

4. PLANNING

- a) **To discuss the** Forest of Dean District Local Plan .
Cllr McFarlane presented updates. Housing target increased to 13,200. Strategic options considered include proportional distribution, focus on existing settlements, and creation of new settlements. Draft plan due next year. Local implications: aging population, underused schools, infrastructure funding from developer contributions, review of NDP in coming years.
- b) **To consider any updates Bloomery Court** regularisation application.
Cllr Heys reported on modifications (gas connection, attenuation ponds, rear gate removal, play equipment relocation). Concerns raised regarding pond maintenance access, management responsibilities, resident safety, archaeological enforcement, and boundary uncertainties. Clerk to draft response.
- c) **Any other planning updates.**
Planning application for Barn Lodge noted; no objection raised.

5. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFARLING

To receive and note report from Chris McFarling who may attend the meeting.
Report from Cllr McFarling received, available on request.

6. CHURCHYARD

- a) **To introduce** a new vicar.
New vicar Nina introduced; expressed commitment to local community
- b) **To receive updates** on any churchyard matters. (wobble test on gravestones).
Maintenance updates: volunteers managing grounds, gravel relaid, grass cutting funded by council.

Gravestone wobble tests: several memorials require attention; Cllrs Heys and Turner to follow up.

7. PUBLIC FORUM

- Clerk to confirm official name of Clanna Straights with Post Office.
- Bloomery Court van issue: Clerk to contact Two Rivers Housing.
- Thanks, recorded to Chris Shrill for verge work at Swan Hill.
- Pavement concerns on Garlands Road. Cllr McFarlane to investigate.
- Residents living off-grid in Clanna Woods noted; Forestry informed, no action.
- Housing needs discussion; minimally repurposed housing locally.
- Speeding concerns reported to police; response pending

8. PUBLIC AND CHARITABLE BODIES

To review delegation arrangements and nominations to public and charitable bodies

a) Sports Field Committee.

Volunteers still required

b) Alvington Memorial Hall Committee.

One volunteer also still required. AGM held earlier this year; finances stable though booking income down, costs up.

9. VILLAGE

a) To receive updates the safety checks (play equipment / general) for Q2(1/07-30/09).

Cllr Macharg to forward report

b) To propose date for the Quiz night 2025.

Date set 8th November.

c) To consider Insurance Update (Clear Council).

Clerk to contact Tidenham PC for guidance.

d) To receive an updates on location of village plough equipment .

Village plough equipment not yet located; Cllr McFarling to follow up

e) Resolved to note updates on village/parish improvement matters (see meeting pack).

10. SPORTS FIELD

a) To consider repairing the front gate to the playing field.

Proposed by Cllr Thompson, seconded by Cllr Macharg.

Delegate repairs and purchase a gate and post to Jack Jones of the Cricket club.

b) To consider Kompan play equipment offer- requirement to strip out old trim trail.

No quote received to date, Cllr Powell to ask farmer when available to strip out old trim trail and relocate beacon.

c) To consider proposal to fence the play area at the Sport Field.

Proposed by Cllr Macharg, seconded by Cllr Turner.

d) To consider moving the beacon. Beacon relocation linked with trim trail removal.

e) Resolved to note S106 application update. Progress update due next meeting.

f) To consider progressing electricity installation at field. Cllr Powell to chase

g) To consider purchasing second-hand portaloo for field.

Agreed to seek quotes. Proposed by Cllr Turner, seconded by Cllr Thom

h) To approve to increasing pitch hire fees to cover toilet cleaning cost.

Proposed by Cllr Macharg, seconded by Cllr Powell.

i) To propose date for Fun Day 2026. Fun Day 2026 set for 28 June. Cllr GT to confirm band availability.

j) Resolved to note Cricket season report. Report received (Cllr Powell).

k) Resolved to note progress on boundary agreement with Wickson Orchard. Agreement completed.

l) Resolved to note updated contract with Ellwood FC. Ellwood FC contract updated (monthly billing).

m) Resolved to receive any other reports on the Sports Field. No further sports field updates.

11. HIGHWAYS

a) To consider writing to the new Highways lead to GCC. Cllr Heys to write.

- b) **To consider** the name of the road (from Clanna Road to Collier’s Pitch). Clerk to liaise with Post Office.
- a) **To receive** updates on road safety matters. Cllr McFarling to explore ANPR cameras
- b) **Resolved to note** any updates on highways matters (see [Meeting Pack](#)).

12. FINANCE

a) To ratify payments made in July/August 2025

Payment approval proposed by Cllr Thompson, seconded by Cllr Macharg

Richard Morgan grass cutting JuLy 2025 Churchyard £180.00

Information Commissioners Office Data Protection Fee £47.00

(A payment of £52 was approved, but since the payment was a DD, received a £5 discount).

V Iemelianova Clerk Pay July 2025 £374.52

Forest Equipment Services Dog Bins – July £60.48

Currys Laptop and Microsoft for clerk £325.41

PATA Payroll Quarter 1 payment £28.80

GAPTC Internal Audit Fee £210.00

Nick Powell Reimbursement: Bar stock Fun Day £338.83

Alvington Memorial Hall Hall hire for parish council meetings £243.50

b) To approve payments for September 2025.

V Iemelianova Clerk Pay August 2025 £368.12

Cllr Turner Course for councillors £45.00

Clear Councils Parish Council Insurance £662.72

Richard Morgan Grass cutting Aug 2025 Churchyard £120.00

Richard Morgan Grass cutting Aug 2025 Gl.Road £30.00

c) Resolved to note the receipt of income received July/August 2025.

Alvington and Woolaston Fun Day £242.69

Lloyds Bank July Bank Interest £22.23

Donation for Fun Day £100.00

Lloyds Bank August Bank Interest £24.74

ALVINGTON STAR FC PITCH HIRE £165.00

ELLWOOD YOUTH FC PITCH HIRE £380.00

d) To consider allotment bank account (updating data of persons holding signatures).
Allotment bank account update deferred.

e) Resolved to note what internal control pack does the PC needs for the Internal controls checks 25/26.
To add to October agenda.

13. CORRESPONDENCE

Resolved to note correspondence for information.

a) To receive any updates wind turbine correspondence.

Wind turbine fund: £5,000 p.a. paid into community pot; no distribution yet.

14. COUNCIL

a) Resolved to receive The Clerk’s Report

b) To receive Councillors reports and items for future agendas.

Cllr Turner approved to attend councillor training (£45). Proposed by Cllr Heys, seconded by Cllr Thompson.

c) To consider website refresh, including online calendar for field booking and hall booking.

Clerk to seek advice from Tidenham PC.

d) To consider requirement for external audit -proposal to commission.

External audit requirement discussed; to revisit next meeting

e) Resolved to note the date of the next Full Council Meeting – **Thursday, 2nd of October at 7.30 p.m.**

The meeting ended at 21.39 p.m.

Signed: (Chairman)

Date: