

ALVINGTON PARISH COUNCIL

Minutes of the Annual Council Meeting

Thursday 12th May 2022, directly after the 7.30 pm Annual Parish Assembly, at Alvington Memorial Hall

PRESENT: Cllr Alan Haslam (Chairman)
Cllr Richard Heys (Vice-Chair)
Cllr Gail Thompson
Cllr Nick Powell

ATTENDING: Meg Humphries (Clerk)

No/Ref	Item/Notes	Action
ACM 01 22/23	1. To receive apologies for absence. Cllr Burlton gave his apologies, which were accepted. County and District Councillor Chris McFarling also sent his apologies due to other commitments.	
ACM 02 22/23	2. Election of the Chairman and Vice-Chair for 2021-22. Cllr Haslam was nominated and duly elected as Chairman. Cllr Heys was nominated and fully elected as Vice Chair.	
ACM 03 22/23	3. Delivery by the Chairman/Vice Chairman of the Council of their acceptance of office forms. Done.	
ACM 04 22/23	4. To approve the minutes of the 2021 Annual Council Meeting. Approved; signed by the Chairman.	
ACM 05 22/23	5. To review delegation arrangements to committees. Sports Field Committee: it was agreed that the existing arrangements were satisfactory. There are no other parish council committees.	
ACM 06 22/23	6. To receive nominations to existing committees. It was agreed to retain the existing arrangements for committee membership.	
ACM 07 22/23	7. To confirm the adoption/re-adoption of the following policies of the council: a) Draft updated Sports Field Committee Terms of Reference – This was adopted, and the remainder (as follows) were re-adopted: b) Code of Conduct c) Complaints procedure d) Disciplinary Policy e) Financial Regulations f) General Data Protection Regulations and General Privacy Notice g) Grievance Policy h) Media Policy i) Memorial safety policy and procedure j) Publication Scheme k) Risk Management Schedule l) Standing Orders	
ACM 08 22/23	8. To review Asset Register, the inventory of land and assets including buildings and office equipment. One bench was identified as missing from the register, so this will be added.	

ACM 09 22/23	9. To review and confirm arrangements for insurance cover in respect of all insured risks. Arrangements agreed as fit for purpose; approved.	
ACM 10 22/23	10. To review the Council's and/or employees' memberships of other bodies. The council has a membership with both GAPTIC and GPFA. It was agreed to continue both as they are valuable to the council.	
ACM 11 22/23	11. To note the dates of ordinary meetings of the Full Council for the year ahead. Noted.	

Meeting closed: 8.27 pm

Signed:..... (Chairman)

Date:.....

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