

MINUTES
Alvington Parish Council
Thursday, 15th January 2026

Present: Councillors: Heys, Macharg, Powell, Thompson.
Officers: Viktoriia Iemeljanova (Clerk).

1. ATTENDANCE

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from **Councillor Turner**.
- b) **Resolved to accept** those apologies received with reasons for absence from **Councillor Turner**.

2. PLANNING

- a) **To consider regularisation application P1397/25/FUL [Part conversion of agricultural barn to an on-farm meat processing/cutting facility. | Glebe Farm Lower Common Aylburton Lydney Gloucestershire GL15 6DX](#)**

Alvington Parish Council considered the above planning application. The Council expressed its support for the proposal. Members welcomed the introduction of new businesses and the employment opportunities they bring to the local community.

However, the Council raised concerns regarding potential environmental impacts. The Council also emphasised the importance of protecting local wildlife and the surrounding environment.

Action: The Clerk to write a response to the Forest of Dean District Council (FoDDC) Planning Authority conveying the Council's comments.

3. FINANCE

- a) **To ratify payments [made in December 2025](#)**

Glos Playing Fields Association	Renew membership	£50.00
School playground Spec	Supply & Install as per Quotation SPS – 301150	£11213.14

Proposed by Cllr Thompson, seconded by Cllr Powell.

- a) **To ratify payments [made in January 2026](#)**

Forest Equipment Services	Dog bins	£60.48
V Iemeljanova	Clerk Pay January 2025	£374.52
Local Authority Technology CIC'	Website Service	£258.00
PATA Payroll	Quarter 3 of 25/26 Payroll services	£37.35

Proposed by Cllr Powell, seconded by Cllr Thompson.

4. BUDGET 2026/2027

- a) **Resolved to approve** budget proposals for expenditure for 2026/2027.
 - b) **Resolved to approve** precept amount to be requested from the District Council of **£11,238**.
- Proposed by Cllr Heys, seconded by Cllr Thompson.**

The Council reviewed the previous year's expenditure.

Following discussion, it was agreed that a provisional allowance equivalent to a **4.7% increase in the precept** be included within the budget, subject to the final national pay settlement.

5. COUNCIL POLICIES

To consider re-adoption or adoption of Council Policies.

- a) **[Code of Conduct](#)**
Proposed by Cllr Thompson, seconded by Cllr Powell.
- b) **[Complaints Procedure](#)**
Proposed by Cllr Powell, seconded by Cllr Thompson.
- c) **[Disciplinary Policy](#)**
Proposed by Cllr Powell, seconded by Cllr Thompson.
- d) **[Financial Regulations](#)**
Proposed by Cllr Thompson, seconded by Cllr Powell.
- e) **[General Data Protection Regulations and General Privacy Notice](#)**
Proposed by Cllr Thompson, seconded by Cllr Powell.
- f) **[Grievance Policy](#)**

Proposed by Cllr Powell, seconded by Cllr Thompson.

g) [Media Policy](#)

Proposed by Cllr Heysl, seconded by Cllr Macharg.

g) [Memorial safety policy and procedure](#)

Proposed by Cllr Heysl, seconded by Cllr Macharg.

h) [Publication Scheme](#)

Proposed by Cllr Heysl, seconded by Cllr Macharg.

i) [Risk Management Schedule](#)

Proposed by Cllr Powell, seconded by Cllr Thompson.

j) [Standing Orders](#)

Proposed by Cllr Powell, seconded by Cllr Thompson.

l) [Sports Field Committee Terms of Reference.](#)

To review and formal adoption at the Annual Council Meeting.

m) [Safeguarding Policy](#)

Proposed by Cllr Thompson, seconded by Cllr Powell.

n) [Equality and Diversity Policy](#)

To review and formal adoption at the Annual Council Meeting.

6. COUNCIL

- a) **To note** the date of the next Full Council Meeting – **Thursday, 5th of February at 7.30 p.m.**

The meeting concluded at 20.32 hrs