

# ALVINGTON PARISH COUNCIL

## Accessibility Statement

This accessibility statement applies to <https://www.alvingtonparishcouncil.gov.uk>

**Alvington Parish Council** is committed to making its website accessible, in accordance with the **Public Sector Bodies (Websites and Mobile Applications)**

**(No. 2) Accessibility Regulations 2018.**

## Compliance status

This website is **partially compliant** with the **Web Content Accessibility Guidelines (WCAG) 2.2 AA standard**, due to the non-accessible content listed below.

The council aims to ensure that all **new and updated content** published on this website meets WCAG 2.2 AA standards.

## Non-accessible content

The content listed below is not fully accessible for the following reasons.

## Non-compliance with the accessibility regulations

- Some older PDF and Word documents are not fully accessible to screen reader software
- Some documents published before **September 2018** do not include appropriate headings, tagging, or text alternatives
- Some scanned documents are not fully accessible
- There may be minor colour contrast issues in legacy content

## Disproportionate burden

**Alvington Parish Council** is a **small parish council with limited staffing and financial resources**. Improving the accessibility of all historic documents and content published until 1st January 2022 would place a **disproportionate burden** on the council.

This is due to:

- The volume of historic documents held
- The time and cost required to remediate older files
- Limited administrative capacity
- The low level of ongoing demand for some archived materials

A **disproportionate burden assessment** has been carried out and documented by the council. This assessment considers the council's size, resources, and the anticipated benefit to users.

This exemption does **not apply to new content**, which will be published in an accessible format wherever reasonably practicable.

### **What we're doing to improve accessibility**

Alvington Parish Council is taking steps to improve accessibility, including:

- Ensuring new documents are created in accessible formats
- Reviewing frequently accessed pages and documents
- Using accessible templates where available
- Considering accessibility requirements when updating the website or procuring new systems

### **Requesting information in alternative formats**

If you need information on this website in an alternative format, such as **accessible PDF, large print, easy read, audio, or braille**, please contact the Parish Clerk:

- **Email:** [alvingtonclerk@outlook.com](mailto:alvingtonclerk@outlook.com)
- **Telephone:** 07533287858
- **Postal address:**

13 Wyebank Place

Tutshill, Chepstow

NP16 7EU

We will consider your request and aim to respond within **3 working days**.

### **Reporting accessibility problems with this website**

If you find any problems not listed on this page or think we're not meeting accessibility requirements, please contact the Parish Clerk using the details above.

### **Enforcement procedure**

If you are not satisfied with our response, you can contact the **Equality Advisory and Support Service (EASS)**, which provides advice and support on equality and human rights issues.

- Website: [equalityadvisoryservice.com](http://equalityadvisoryservice.com)
- Telephone: 0808 800 0082

## **Freedom of Information and transparency**

Alvington Parish Council publishes information in accordance with the **Freedom of Information Act 2000** and the **Transparency Code for Smaller Authorities**.

If you require any published information in an alternative format, please contact the council using the details above.

## **Preparation of this accessibility statement**

- This statement was prepared on **11<sup>th</sup> February 2026**
  - It was last reviewed on **5<sup>th</sup> March 2026**
  - The website was last tested on **11<sup>th</sup> February 2026**
  - Testing was carried out by **(internal review)**
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