

100 CLUB RULES

Governance of the 100 Club

1. Alvington 100 Club (club) is a Private Society Lottery as defined under Schedule 11, Part 2 of the Gambling Act 2005.
2. The club will be run by the Alvington 100 club Committee. The Committee will comprise Alvington Parish Council members as ex officio members.
3. The Alvington 100 Club Committee shall have the power to amend or revoke these rules at their absolute discretion. The decision of Alvington 100 Club Committee shall be final in all matters requiring adjudication.
4. The Alvington 100 Club Committee can amend or change the rules of the club via a quorate meeting held in public, normally at an Alvington Parish Council meeting. A meeting will be quorate when a majority of committee members are in attendance. The clerk of Alvington Parish Council will act as the non-voting secretary of any Alvington 100 Club Committee meetings.
5. The Club Treasurer is the Administrator of the 100 Club and will calculate the allocation of funds and deliver payments from the total prize money.
6. The Club Treasurer will maintain electronic records to include 100 club members' allocated numbers, payment records, addresses, including account details to receive electronic payments, and phone numbers. These records will be held in line with data security principles. It is the responsibility of club members to ensure that any change to their contact details is notified to the Club Treasurer.

The purpose of the 100 club

7. The purpose of the club is to raise funds for the Alvington Pavilion Project, with the surplus transferred annually to the main Alvington Parish Council account,
8. Changes in the purpose can be only made in line with points 3 and 4 above.

The allocation of funds

9. All income received from members will be allocated in three parts:
 - a. Costs will be covered (for example banking costs)
 - b. The residual funds (all revenues minus costs) will be split 50:50 between:
 - i. the total prize money, and,
 - ii. the surplus of the club.
10. Total prize money will be calculated on a monthly basis. Membership can fluctuate during the year particularly when a club is first set up, so payments may vary on a monthly basis.

Club membership

11. Membership of the Club is open to all parishioners, non-residents, friends and family aged 18 or over.
12. Prospective 100 club members must complete an Application Form, and comply with the requirements to pay for Membership. Also, they must ensure they are familiar with the 100 Club Rules which are available on request from the Administrator or via the website.
13. Each annual membership subscription entitles the member to a single draw number included in each monthly draw for which valid payment has been made, in accordance with all Club Rules.
14. Membership shall be deemed to start from the first of the month in which the Member is entered into a draw, being the first available draw after payment is received.

15. Each annual membership subscription is £60, payable in full and advance by BACS Transfer or Standing Order on an annual basis, payable to (Account details to be added).
16. Subscriptions are payable in advance in determining eligibility for inclusion into a draw. It is the member's responsibility to ensure that this rule is complied with. Cancellation or non-receipt of payment will be deemed to be cancellation of membership.
17. The Club is not limited to 100 different members and members are encouraged to purchase more than one number.

The administration of prize draws

18. There will be a monthly prize draw, subject to the rules of the club.
19. The monthly prize draw will be held at the Committee meeting or by other arrangement where for any reason it is not possible to conduct said draw at that time.
20. The draw will be made and witnessed by a member of the Alvington 100 Club Committee or by the Alvington Parish Council clerk.
21. There will be two prizes from each monthly draw. The first prize will be allocated to the first number drawn at random held by an eligible member. The second prize will be allocated to the second number drawn at random held by an eligible member. The first prize will be 75% of the monthly total prize money. The second prize will be 25% of the monthly total prize money.
22. Any shortfall or excess in the monthly allocation of prize money to reach the 50% pay-out in accordance with income (net of costs) received will be rectified through amending the payments in the following month.
23. Any number drawn first in any draw held by the Club is excluded from inclusion into the draw for the second prize in the same draw as defined.
24. Draw results will be made available through the Parish website, or by application to the administrator of the Club.
25. Prize winners will be paid by bank transfer to the bank details recorded in the Club's records.
26. If the funds cannot be paid by transfer within 6 months of the draw date, the unpaid prize money will be included in the next draw to be held after the expiry of that 6-month period.