

MINUTES
Annual Parish Council Meeting
Alvington Parish Council
Thursday, 7th May 2026

Present: Councillors: Heys, Macharg, Powell.

Officers: Viktoriia Iemeljanova (Clerk).

Members of the public.

1. ATTENDANCE

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Turner.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Turner

2. CHAIRMAN

a) To elect a Chairman for 2026/2027.

Councillor Heys was proposed by Councillor Macharg, seconded by Councillor Powell and elected unanimously.

b) Chairman to sign the Declaration of Acceptance of Office.- To be signed at the June Meeting.

3. VICE CHAIRMAN

a) To elect a Vice Chairman for 2026/2027.

Councillor Macharg was proposed by Councillor Heys, seconded by Councillor Powell and elected unanimously.

b) Vice Chairman to sign the Declaration of Acceptance of Office. - To be signed at the June Meeting.

4. DECLARATIONS OF INTEREST

a) To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.

Cllr Heys reported a change to his job title, and this update has been recorded by the Clerk.

b) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

None to declare.

5. MINUTES OF PREVIOUS MEETINGS

- a) **Resolved to approve** as a correct record the minutes of the Annual Council meeting held on [13th May 2025](#).
- b) **To consider** any questions arising from those minutes. **There were none.**
- c) **Resolved to approve** as a correct record the minutes of the Council Meeting held on [2nd April 2026](#).
- d) **To consider** any questions arising from those minutes. **There were none.**

6. PRESENTATIONS BY LOCAL BODIES.

a) To receive presentations.

Church. The Council received a message of thanks from the Vicar, expressing appreciation to the community for their ongoing support. In addition, the Vicar wished to extend her thanks specifically for the work carried out on the church path. **Cllr Heys** noted that trees at the churchyard no longer require any work, so the allocated funds can be saved for future maintenance.

Bell Ringers. **Cllr Macharg** reported that the Bell Ringers group meets once a week at 7.30pm and currently has a large and active membership. The group rings for church services every three weeks.

Alvington and Woolaston Cricket Club. **Cllr Powell** gave an overview of the 2025 season and noted that the cricket team is performing very well. Members were impressed by the strong involvement of younger players, with the team having won two recent games. Matches continue to take place every Saturday.

Alvington Star Football Club. The Council noted that football activities are going very well.

The Sports Field is currently being used by four football teams and two cricket teams, reflecting strong community engagement and regular use of the facilities.

Cllr Heys expressed thanks to **Cllr Turner** for creating the new online calendar for booking the Sports Field. Members noted that the system will make scheduling clearer and easier for all users.

Action: Promote new booking calendar to regular field users and sports teams.

Cllr Heys also expressed thanks to the Cricket Club and Alvington Star for their continued efforts in looking after the Sports Field.

The Council noted that the **Pavilion Project is progressing**, albeit slowly. Funding from **Section 106** has been received, and the Council now holds **£45,000 in the savings account** allocated towards the project. Members also confirmed that an agreement has been reached with **Patrick Wickson** regarding the **boundary agreement**. Full documentation is now in place to enable the **connection of water to the Sports Field**, including the necessary land access. A significant amount of preparatory work has already been completed.

The Council further noted the success of the recent **Fun Day**, expressing thanks to all **volunteers** and to the **Cricket Team** for their support. It was reported that a **local brewery** is expected to open this year and will be **introduced at the next Fun Day**, which was warmly welcomed.

The Council expressed huge thanks to **John Wood and Chris Shill** for their generous donation towards the work on the bus shelter. Members noted their contribution with appreciation.

Cllr Heys thanked all members of the Council for their work, noting that no task or contribution is too small.

7. PUBLIC AND CHARITABLE BODIES

To review delegation arrangements and nominations to public and charitable bodies.

a) Sports Field Committee.

Cllr Heys and Cllr Powell are now the Council's representatives.

b) Alvington Memorial Hall Committee.

The Hall is in a good financial position at the end of 2025, with assets of £66,400, and all facilities are being maintained to a very high standard.

Chris Shill asked whether the Council is able to use the Hall's assets. Cllr Heys explained that the Hall is a separate charity, but the Council can approach the trustees if there is something they need.

Cllr Heys noted that the Cricket Club is one of the trustees of the Memorial Hall.

Action: John Thompson proposed nominating **Nick Powell** join to represent the Parish Council.

The Council agreed that an **Allotment Committee** should be established to support the management and oversight of the allotments.

Action: Clerk to locate documents relating to previous allotment arrangements.

Clerk to check legal requirements for establishing an Allotment Committee.

8. COUNCIL POLICIES

To consider re-adoption or adoption of Council Policies.

a) EQUALITY AND DIVERSITY POLICY

Proposed by Cllr Powell, seconded by Cllr Macharg.

b) ALVINGTON PARISH COUNCIL PLAYING FIELD COMMITTEE

Proposed by Cllr Macharg, seconded by Cllr Powell.

9. REPORT FROM DISTRICT / COUNTY COUNCILLOR McFarling

To receive and note report from Chris McFarling who may attend the meeting.

Report from Cllr McFarling received, available on request.

10. PLANNING

a) To consider - P0465/26/AG-Prior notification for the erection of a general purpose steel portal frame agricultural building (Land South East Of Barnage Farm Barnage Road Alvington Gloucestershire).

Cllr Powell declared an interest in this item and took no part in the discussion or decision.

Councillors had no comment to make on this application.

b) To discuss any other planning updates.

Application: P1011/25/APP – Bloomery Court, Alvington.

Members of the public were interested in receiving an update on the progress of this application.

Action: Clerk to check status of application P1011/25/APP and report back at the next meeting.

11. VILLAGE

a) Resolved to note completion/progress of the safety checks (play equipment / general) for Q4(1/01-31/03/26).

b) Resolved to note updates on village/parish improvement matters ([see meeting pack](#)).

Write to playground supplier regarding outstanding matters relating to the Play Area equipment.
Prepare a public notice to inform residents about the holes on the Play Field.
Fill minor holes on the Play Field: Cllr Powell and Cllr Heys will carry out the work.

12. SPORTS FIELD

- a) **To discuss** Alvington Summer Fun.
A planning meeting will take place on **Sunday 10th May**, to be held at **The Globe**.
- b) **Pavilion Project** - To receive any updates.
The Committee is currently working through the legal aspects of the water agreement.
- c) **To receive** any other reports on the Sports Field. **None**.

13. CHURCHYARD

- a) **Resolved to receive** updates on any churchyard matters.
The Council noted that the tree on the corner of the churchyard has several dry and potentially unsafe branches which will require cutting back.
Action: Council to arrange for removal of dry branches as necessary.

14. HIGHWAYS

- a) **Resolved to receive** updates on road safety matters. **None**.
- b) **To note** any updates on highways matters (see [Meeting Pack](#)). **None**.

15. PUBLIC FORUM

John Wood raised a query regarding the gravel work in the churchyard. Members noted that this matter is already on the Council's maintenance list, and the Council will look into it further as part of ongoing works.

16. FINANCE

- a) **Resolved to approve** [payments for May](#).

FES	Dog Bins	£60.48
ROSPA	Play safety inspection	£199.20
Richard Morgan	Grass cutting Churchyard	£120.00
Richard Morgan	Grass cutting Garlands Road	£60.00
Viktoriia Iemeljanova	Clerk pay April	£386.66
Instaprint	Flyers & Leaflets	£37.79
R&R Gen. Builders LTD	Erect seat and spy holes bus stop	£420.00

 Proposed by Cllr Macharg, seconded by Cllr Powell.
- b) **To ratify** Parish Onlinemapping Software payment £90.00 – payment date prior to May meeting.
Proposed by Cllr Macharg, seconded by Cllr Powell.
- c) **Resolved to note** the [receipt of income received since the last meeting](#).

Lloyds bank interest	£12.90
Precept	£5619.00
VAT receipt	£3757.52
ELLWOOD YOUTH FC Pitch hire	£160.00
- d) **Resolved to note**- completion / progress of Internal Controls Check Q4 2025/26.
- e) **Resolved to note** YE report: expenditure budget v actual.
- f) **Resolved to note** YE report: income budget vs actual.
- g) **Resolved to note** YE report: Key figures.
- h) **Resolved to note** YE report: YE reserves.
- i) **Resolved to note** GALC internal audit to be submitted by 31st May.

17. CORRESPONDENCE

Resolved to note [correspondence for information](#).

18. COUNCIL

- a) **Resolved to receive** [The Clerk's Report](#).
- b) **Resolved to receive** Councillors reports and items for future agendas.
- c) **Resolved to note** progress of AGAR.
- d) **Resolved to note** the date of the next Full Council Meeting – **Thursday 4th June 2026 at 7.30pm**

The meeting concluded at 20.13 hrs