

# MINUTES

## Alvington Parish Council

### Thursday, 2nd July 2026

**Present: Councillors: Heys, Macharg, Powell.**

**Officers: Viktoriia Iemeljanova (Clerk).**

**Members of the public.**

#### **1. ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from **Councillor Turner**.
- b) **Resolved to accept** those apologies received with reasons for absence from **Councillor Turner**.

#### **2. DECLARATIONS OF INTEREST**

- a) **To confirm that all changes to Councillors' Registers of Interest have been notified to the Clerk.**
- b) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*  
**No declarations of interest were received.**

#### **3. MINUTES OF PREVIOUS MEETINGS**

- a) **Resolved to approve** as a correct record [the minutes of the Council Meeting held 4th June 2026](#).
- b) **To consider** any questions arising from those minutes. **There were none.**

#### **4. REPORT FROM DISTRICT / COUNTY COUNCILLOR MCFARLING**

- a) **To receive and note a report** from Chris McFarling who may attend the meeting.  
**Report from Cllr McFarling received, available on request.**

#### **5. PLANNING**

- a) **To discuss the planning updates for application P1011/25/APP, Bloomery Court, Alvington, Gloucestershire.**

Cllr Heys provided an update on the planning application. Members discussed the play equipment on Garland Road and the final part of the financial transfer to the Council. Alan King reported on correspondence with the Planning Officer, regarding the drainage system and responsibility for its maintenance. It was noted that an application may be required in relation to the pond and that appropriate documentation regarding rights is required. A meeting with the developer had been arranged for 13 July, but the developer did not attend. Alan King noted that the drainage system requires review. Concerns were also raised regarding heavy vehicles using the area to turn around.

Cllr Heys expressed his hope that members would agree that the Council had done everything possible in relation to the situation.

Thanks were recorded to Cotswolds Oak for their assistance.

#### **6. VILLAGE**

- a) **To assign** the safety checks (play equipment / general) for Q1 (1/04-30/06/26). **Assigned to Cllr Heys.**
- b) **Resolved to note** updates on village/parish improvement matters ([see meeting pack](#))

#### **7. SPORTS FIELD**

- a) **Resolved to note** Alvington Summer Fun 28/06/26: post-event report.

Cllr Heys thanked everyone who had helped with the organisation and running of the event. The Council raised approximately **£1,000 net**. The Council now has a large marquee available for hire. A notice will be placed on the Council's website and Facebook page inviting enquiries regarding marquee hire and offers of assistance. It was confirmed that the next event will take place on **27 June 2027**.

**b) Pavilion project: to receive any updates.**

The Council discussed progress on the Pavilion Project. The option of using containers had been considered but was found to be over budget. The Council is considering whether the project can be delivered within a budget of approximately **£77,000**. Cllr Heys had spoken with FODDC regarding the possibility of reclaiming VAT. Further discussions are required regarding the **underground electricity connection**. A meeting had also been held with FODDC to discuss electricity, solar panels, battery storage, and an electric boiler and tank. Cllr Heys had also met with representatives from Gloucester regarding potential grant funding, with the aim of reducing the overall cost of the project.

**Action:** A further meeting to be arranged to discuss the Pavilion Project.

**c) To discuss updates regarding the 'Hundred Club'.**

**Resolved to approve** payment of £40.00 for the initial Lottery Licence for the Hundred Club.

**Resolved to note** that there is an annual registration fee of £20, with the first invoice issued one year after registration.

**The first draw of the Hundred Club was held. The draw was conducted by Cllr Macharg, with the assistance of the Clerk. The winning numbers were 21 and 11.**

**d) To receive any other reports on the Sports Field.**

Materials have been purchased for maintenance of the Sports Field and Churchyard.

Volunteers are required to assist with the maintenance work on 18–19 July 2026.

A request for volunteers will be posted on Facebook and the website.

**Thanks were recorded to Michaella and her family for repairing the bench on the Sport Field.**

## **8. CHURCHYARD**

**a) To receive updates on any churchyard matters. Previously Discussed.**

## **9. HIGHWAYS**

**a) Resolved to note** the temporary closure of Knapp Lane, Alvington from 25–27 August 2026 for Severn Trent Water works.

**b) To receive updates on road safety matters. There were none.**

**c) Resolved to note** any updates on highways matters ([see Meeting Pack](#)).

## **10. PUBLIC FORUM**

John Wood -expressed his thanks for arranging the banners and fencing on the Sports Field.

Chris Shill -commented that the recent Fun Day had been brilliant. A concern was also raised regarding fencing at the play area on Garlands Road. Cllr Powell agreed to look into the matter.

Alec Davis -highlighted that NDP needs to be checked on the Council website.

**Action:** Clerk to verify and add as appropriate.

Alec Davis-Road between Alvington and Alburton: It was reported that, although the road had been cut clean, a significant amount of debris and mess had been left behind and requires cleaning.

**Action:** Alec Davis to provide a photograph to the Clerk.

**Action:** Clerk to contact Highways regarding the issue.

Cllr Powell advised that a further action also required regarding the trees that caused damage to vehicles on the other side of the road.

## **11. FINANCE**

**a) To agree DD Inf. Comm. Office Data Protection Fee**

(If we pay DD will be discount £5.00) £52.00. **Proposed by Cllr Macharg, seconded by Cllr Powell.**

**b) To ratify payment for SWM INSULATIONS £539.34 . Proposed by Cllr Powell, seconded by Cllr Macharg.**

**To ratify** Cash withdrawn for floats £210.00. **Proposed by Cllr Macharg, seconded by Cllr Powell.**

**c) Resolved to approve [payments for July 2026](#).**

|                |                           |         |
|----------------|---------------------------|---------|
| FES Dog        | Bin Collection            | £66.52  |
| Richard Morgan | Grass cutting Churchyard  | £240.00 |
| Richard Morgan | Grass cutting Garlands Rd | £60.00  |
| M Northfield   | Funday Pitch REFUND       | £20.00  |
| V Iemelianova  | Clerk Pay July2026        | £386.66 |

|                    |                           |         |
|--------------------|---------------------------|---------|
| PATA Payroll       | Payroll Services          | £40.35  |
| Instaprint         | Flyers & Leaflets Fun Day | £47.57  |
| Alv. Memorial Hall | Hire of hall 25/26        | £198.00 |
| BIDFOOD CHEPSTOW   | Food Invoice Fun Day      | £176.94 |

**Proposed by Cllr Macharg, seconded by Cllr Powell.**

**d) Resolved to note [the receipt of income received June 2026.](#)**

|                        |                                      |          |
|------------------------|--------------------------------------|----------|
| M Northfield           | Funday Pitch                         | £20.00   |
| M Lodge Megan R Hair   | Pitch                                | £10.00   |
| B Davies Help for dogs | Pitch                                | £10.00   |
| K Morgan Kc Designs    | Pitch                                | £10.00   |
| Lloyds Bank            | Bank Interest                        | £18.09   |
| Fun Day                | Fun Day taking +<br>return of floats | £1486.83 |

**Hundred Club Account**

|                   |         |
|-------------------|---------|
| R Heys            | £60.00  |
| G.Thompson        | £60.00  |
| Skidmore K        | £120.00 |
| Page S&F          | £120.00 |
| Turner DA Lottery | £120.00 |
| DEBBIE FOSH       | £60.00  |
| Nick Powell       | £60.00  |

**e) Internal controls checks for Q1 25/26: to assign to a member. Assigned to Cllr Powell**

**f) Resolved to note the Q1 Bank Reconciliation.**

**g) Resolved to note the Q1 Budget Report.**

**h) Resolved to note the Q1 Accounts Statement.**

**i) Resolved to note the Internal Auditor's Report. Clerk to work on areas of concern over the summer.**

**12. CORRESPONDENCE**

**a) Resolved to note [correspondence for information.](#)**

**13. COUNCIL**

**a) Resolved to receive and note [The Clerk's Report.](#)**

**b) Resolved to note progress of AGAR and Internal audit.**

The AGAR process and Internal Audit have been completed. All relevant documents, including the Internal Auditor's Report, have been published on the Council's website. The Clerk has submitted the AGAR and the Certificate of Exemption.

**c) Resolved to note,** no request has been submitted for a by-election; therefore, the Council is permitted to co-opt a member to fill the vacancy created by the resignation of Councillor Cail Thompson.

**d) To receive** Councillors reports and items for future agendas. **There were none.**

**e) Resolved to note** the date of the next Full Council Meeting – **Thursday, 3rd of September 2026.**

**The meeting ended at 20.53 p.m.**